

**BRACKNELL FOREST BOROUGH COUNCIL  
LIST OF FORTHCOMING KEY DECISIONS (04 SEPTEMBER 2015)**

This document lists all key decisions due to be taken in the coming months in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012. A key decision in Bracknell Forest is one that involves income or expenditure of over £400k or affects more than one electoral ward. An updated list will be published on Thursday each week.

The decision makers referred to throughout this document are as follows:

**Executive:**

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Chairman)

Councillor Peter Heydon, Executive Member for Transformation & Finance (Vice-Chairman)

Councillor Chris Turrell, Executive Member for Planning & Transport

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Councillor Dorothy Hayes, Executive Member for the Environment

Councillor Iain McCracken, Executive Member for Culture, Corporate Services & Public Protection

**Bracknell Town Centre Regeneration Committee:**

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration (Chairman)

Councillor Chris Turrell, Executive Member for Planning & Transport

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning

Councillor Iain McCracken, Executive Member for Culture, Corporate Services & Public Protection

Each individual executive member may also make decisions as too may the following officers:

Timothy Wheadon, Chief Executive, Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Alison Sanders, Director of Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ

Vincent Paliczka, Director of Environment, Culture & Communities, Time Square, Market Street, Bracknell RG12 1JD.

John Nawrockyi, Interim Director of Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell RG12 1JD.

Janette Karklins, Director of Children, Young People & Learning, Seymour House, 38 Broadway, Bracknell RG12 1AU.

For any query regarding this document, please contact Derek Morgan in Democratic Services on (01344) 352044 or [derek.morgan@bracknell-forest.gov.uk](mailto:derek.morgan@bracknell-forest.gov.uk).

**LIST OF KEY DECISIONS**

<b>Reference</b>	<b>Title</b>	<b>Decision Maker and Date of Decision</b>
I055432	Food Law Enforcement Plan	Executive Member for Culture, Corporate Services and Public Protection 4 Sep 2015
I054647	Bracknell Town Centre Regeneration Update Report	Bracknell Town Centre Regeneration Committee 7 Sep 2015
I056167	Arrangements for the exercise of powers relating to Neighbourhood Planning	Executive Member for Council Strategy and Community Cohesion Before 15 Sep 2015
I055757	Carers Services	Director of Adult Social Care, Health & Housing 21 Sep 2015
I055407	Introduction of Parking Restrictions - Various Roads in Bullbrook, Central Sandhurst, Great Hollands North, Harmans Water, Owlsmoor, Wildridings and Central and Winkfield and Cranbourne	Executive Member for Planning & Transport 21 Sep 2015
I055651	Changes in Charges for Garden Waste Collections 2016/17	Executive 22 Sep 2015
I053524	Commitment Budget report 2016/17 - 2018/19	Executive 22 Sep 2015
I054290	Consultation Draft Parking Standards Supplementary Planning Document	Executive 22 Sep 2015
I054669	Council Tax Penalties and Sanctions	Executive 22 Sep 2015
I054843	Education Capital Programme - Edgbarrow School Expansion Procurement Plan	Executive Member for Children, Young People & Learning 22 Sep 2015
I053727	Reactive Maintenance & Repair Contract Award	Executive 22 Sep 2015
I054104	Release of Section 106 Funding	Executive Member for Children, Young People & Learning 22 Sep 2015
I055736	Changes to the Method of Collecting Christmas Trees	Executive Member for the Environment September 2015
I055834	Introduction and Removal of Disabled Parking Bays – Various Roads in Bullbrook, Crown Wood, Great Hollands North & South, Hanworth, Harmans Water, North Ascot, Old Bracknell, Owlsmoor, Priestwood & Garth and Wildridings & Central	Executive Member for Planning & Transport 28 Sep 2015
I055653	Extension of Customer Contact Strategy to April 2015	Executive Member for Culture, Corporate Services and Public Protection 30 Sep 2015
I055850	High Street Multi-storey Car Park 4 Electrical Works Procurement Plan	Executive Member for Culture, Corporate Services and Public Protection 30 Sep 2015
I056132	Comensura Contract Retender Procurement	Executive Member for Transformation & Finance 1 Oct 2015
I054937	Amendment to the Post 16 Transport Policy 2015/16 and to approve SEN Transport Policy 2016/17	Executive Member for Children, Young People & Learning 9 Oct 2015
I054106	Bracknell Forest Partnership Community Engagement Strategy: report against actions 2014/15	Executive Member for Council Strategy and Community Cohesion 13 Oct 2015
I055667	Control of Horses Act 2015	Executive 20 Oct 2015
I055657	Highways Infrastructure Asset	Executive 20 Oct 2015

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	Management Plan	
I056174	Implementing a Multi Agency Safeguarding Hub (MASH) in Bracknell Forest	Executive 20 Oct 2015
I053133	Local Economic Strategy Review	Executive 20 Oct 2015
I054454	Local Enforcement Plan	Executive 20 Oct 2015
I055129	Policy Programme	Executive 20 Oct 2015
I055450	Proposed Consultation on the Future Provision of Adult Care Services	Executive 20 Oct 2015
I054657	Bracknell Town Centre Resgeneration Update Report	Bracknell Town Centre Regeneration Committee 2 Nov 2015
I055760	Review of Statement of Licensing Policy	Executive 17 Nov 2015
I055948	Smoking Cessation Procurement	Executive 17 Nov 2015
I055758	Carers Services	Director of Adult Social Care, Health & Housing 14 Dec 2015
I055878	Award of Main Contract for Coral Reef Refurbishment	Executive 15 Dec 2015
I052737	Capital Budget 2016/17	Executive 15 Dec 2015
I056052	Council Tax Reduction Scheme	Executive 15 Dec 2015
I056053	Draft Homeless Strategy	Executive 15 Dec 2015
I055429	Drug & Alcohol Recovery Services	Executive 15 Dec 2015
I052627	Revenue Budget 2016/17	Executive 15 Dec 2015
I055761	Review of Statement of Gambling Principles	Executive 15 Dec 2015
I051899	School Places Plan 2015-2020	Executive 15 Dec 2015
I055270	Bracknell Town Centre Regeneration Committee	Bracknell Town Centre Regeneration Committee 4 Jan 2016
I054237	Bracknell Forest Sensory Needs Strategy	Executive 26 Jan 2016
I052738	Capital Budget 2016/17	Executive 9 Feb 2016
I052628	Revenue Budget 2016/17	Executive 9 Feb 2016
I056119	Binfield Learning Village: Appointment of School Sponsor	Executive 8 Mar 2016
I056042	Amen Corner North: Appointment of School Sponsor	Executive Member for Children, Young People & Learning 10 Mar 2016
I052927	Financial Reporting Process (Budget Book 2016/17)	Executive Member for Transformation & Finance 31 Mar 2016

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**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Culture, Corporate Services and Public Protection is to be asked to make a key decision on 4 Sep 2015 in respect of the following:

**TITLE:** Food Law Enforcement Plan

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

To finalise the Food Law Enforcement Plan 2015-16 prior to its submission to Council for final approval as part of the Council's Policy Framework.

**ISSUE REFERENCE:** I055432

**FIRST PUBLISHED:** 23 July 2015

The Executive Member for Culture, Corporate Services and Public Protection will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Robert Sexton, Head of Regulatory Services Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1AQ  
Tel: 01344 352580 robert.sexton@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Culture, Corporate Services and Public Protection in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Bracknell Town Centre Regeneration Committee is to be asked to make a key decision on 7 Sep 2015 in respect of the following:

**TITLE:** Bracknell Town Centre Regeneration Update Report

**SERVICE AREA:** Chief Executive's Office

**PURPOSE OF DECISION:**

To update the Committee on the regeneration of Bracknell town centre.

**ISSUE REFERENCE:** I054647

**FIRST PUBLISHED:** 12 June 2015

The Bracknell Town Centre Regeneration Committee will be considering a report prepared by the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Veryan Lyons, Regeneration Officer Chief Executive's Office, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 351614 [veryan.lyons@bracknell-forest.gov.uk](mailto:veryan.lyons@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Bracknell Town Centre Regeneration Committee in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Council Strategy and Community Cohesion is to be asked to make a key decision on Before 15 Sep 2015 in respect of the following:

**TITLE:** Arrangements for the exercise of powers relating to Neighbourhood Planning

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To seek the delegation of powers relating to the making of decisions relating to Neighbourhood Planning.

(NB: This decision is urgent as the delegations are required prior to submission of the first neighbourhood plan.)

**ISSUE REFERENCE:** I056167

**FIRST PUBLISHED:** 3 September 2015

The Executive Member for Council Strategy and Community Cohesion will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Rachel McKoy, Assistant Borough Solicitor (Planning) [rachel.mckoy@bracknell-forest.gov.uk](mailto:rachel.mckoy@bracknell-forest.gov.uk).

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Council Strategy and Community Cohesion in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Director of Adult Social Care, Health & Housing is to be asked to make a key decision on 21 Sep 2015 in respect of the following:

**TITLE:** Carers Services

**SERVICE AREA:** Adult Social Care, Health & Housing

**PURPOSE OF DECISION:**

To approve the procurement plan for the Carers Service.

**ISSUE REFERENCE:** I055757

**FIRST PUBLISHED:** 17 August 2015

The Director of Adult Social Care, Health & Housing will be considering a report prepared by the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Mira Haynes, Chief Officer: Older People & Long Term Conditions Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 351599 mira.haynes@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Director of Adult Social Care, Health & Housing in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Planning & Transport is to be asked to make a key decision on 21 Sep 2015 in respect of the following:

**TITLE:** Introduction of Parking Restrictions - Various Roads in Bullbrook, Central Sandhurst, Great Hollands North, Harmans Water, Owlsmoor, Wildridings and Central and Winkfield and Cranbourne

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

To consider the introduction of parking restrictions in various residential roads in Bullbrook, Central Sandhurst, Great Hollands North, Harmans Water, Owlsmoor, Wildridings & Central and Winkfield & Cranbourne

**ISSUE REFERENCE:** I055407

**FIRST PUBLISHED:** 21 July 2015

The Executive Member for Planning & Transport will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Neil Mathews, Transport Development Manager Environment, Culture & Communities, Time Square, Market Way, Bracknell, RG12 1JD Tel: 01344 351163 neil.mathews@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Planning & Transport in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 22 Sep 2015 in respect of the following:

**TITLE:** Changes in Charges for Garden Waste Collections 2016/17

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

To ensure that the cost of the garden waste service which is an opt-in non-statutory service covers the cost of the service provided by SITA and associated costs.

**ISSUE REFERENCE:** I055651

**FIRST PUBLISHED:** 12 August 2015

The Executive will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Janet Dowlman, Head of Environmental Services Environment, Culture and Communities, Market Street, Time Square, Bracknell, RG12 1JD  
Tel: 01344 352511 janet.dowlman@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 22 Sep 2015 in respect of the following:

**TITLE:** Commitment Budget report 2016/17 - 2018/19

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To approve the Commitment Budget and budget process for 2016/17 and beyond.

**ISSUE REFERENCE:** I053524

**FIRST PUBLISHED:** 21 April 2015

The Executive will be considering a report prepared by the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Calvin Orr, Chief Technical Accountant Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352125 [calvin.orr@bracknell-forest.gov.uk](mailto:calvin.orr@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 22 Sep 2015 in respect of the following:

**TITLE:** Consultation Draft Parking Standards Supplementary Planning Document

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

To seek Executive approval to consult the public and professionals on a Draft Parking Standard Supplementary Planning Document for the Borough.

**ISSUE REFERENCE:** I054290

**FIRST PUBLISHED:** 1 June 2015

The Executive will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Simon Cridland, Team Manager (Policy) Planning Policy, Environment, Culture & Communities, Time Square, Bracknell, RG12 1JD Tel: 01344 351183 [simon.cridland@bracknell-forest.gov.uk](mailto:simon.cridland@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 22 Sep 2015 in respect of the following:

**TITLE:** Council Tax Penalties and Sanctions

**SERVICE AREA:** Adult Social Care, Health & Housing

**PURPOSE OF DECISION:**

The Executive is asked to consider the introduction of a policy to impose penalties and sanctions where customers fail to tell us of a change in their circumstances that affects their council tax liabilities without justifiable reasons.

**ISSUE REFERENCE:** I054669

**FIRST PUBLISHED:** 15 June 2015

The Executive will be considering a report prepared by the Director of Adult Social Care, Health & Housing, Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Simon Hendey, Chief Officer: Housing Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 351688 [simon.hendey@bracknell-forest.gov.uk](mailto:simon.hendey@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Children, Young People & Learning is to be asked to make a key decision on 22 Sep 2015 in respect of the following:

**TITLE:** Education Capital Programme - Edgbarrow School Expansion Procurement Plan

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

Approval of the procurement plan for expansion works at Edgbarrow School.

**ISSUE REFERENCE:** I054843

**FIRST PUBLISHED:** 23 June 2015

The Executive Member for Children, Young People & Learning will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from David Watkins, Chief Officer: Strategy, Resources and Early Intervention Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 354061 david.watkins@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Children, Young People & Learning in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 22 Sep 2015 in respect of the following:

**TITLE:** Reactive Maintenance & Repair Contract Award

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To approve the contract award recommendation for the above service.

**ISSUE REFERENCE:** I053727

**FIRST PUBLISHED:** 29 April 2015

The Executive will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Guy Wells Corporate Services - Procurement, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352071 [guy.wells@bracknell-forest.gov.uk](mailto:guy.wells@bracknell-forest.gov.uk), Tony Chadwick, Head of Construction & Maintenance Corporate Property, The Commercial Centre, Old Bracknell Lane West, Bracknell Tel: 01344 355188 [tony.chadwick@bracknell-forest.gov.uk](mailto:tony.chadwick@bracknell-forest.gov.uk).

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to business affairs.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Children, Young People & Learning is to be asked to make a key decision on 22 Sep 2015 in respect of the following:

**TITLE:** Release of Section 106 Funding

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

To agree the release of S106 contributions as part of the 2015/16 Education Capital Programme.

**ISSUE REFERENCE:** I054104

**FIRST PUBLISHED:** 21 May 2015

The Executive Member for Children, Young People & Learning will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from David Watkins, Chief Officer: Strategy, Resources and Early Intervention Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 354061 david.watkins@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Children, Young People & Learning in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for the Environment is to be asked to make a key decision on September 2015 in respect of the following:

**TITLE:** Changes to the Method of Collecting Christmas Trees

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

The Council has provided a free, borough-wide kerbside Christmas tree collection service for a number of years. The arrangements need to change and this report makes a proposal and outlines the alternatives.

**ISSUE REFERENCE:** I055736

**FIRST PUBLISHED:** 14 August 2015

The Executive Member for the Environment will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Janet Dowlman, Head of Environmental Services Environment, Culture and Communities, Market Street, Time Square, Bracknell, RG12 1JD  
Tel: 01344 352511 [janet.dowlman@bracknell-forest.gov.uk](mailto:janet.dowlman@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for the Environment in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Planning & Transport is to be asked to make a key decision on 28 Sep 2015 in respect of the following:

**TITLE:** Introduction and Removal of Disabled Parking Bays – Various Roads in Bullbrook, Crown Wood, Great Hollands North & South, Hanworth, Harmans Water, North Ascot, Old Bracknell, Owlsmoor, Priestwood & Garth and Wildridings & Central

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

To consider the introduction and removal of disabled parking bays in various residential roads in Bullbrook, Crown Wood, Great Hollands North & South, Hanworth, Harmans Water, North Ascot, Old Bracknell, Owlsmoor, Priestwood & Garth and Wildridings & Central

**ISSUE REFERENCE:** I055834

**FIRST PUBLISHED:** 18 August 2015

The Executive Member for Planning & Transport will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Nick Rose, Principal Engineer - Traffic & Safety Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD  
Tel: 01344 351169 [nick.rose@bracknell-forest.gov.uk](mailto:nick.rose@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Planning & Transport in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Culture, Corporate Services and Public Protection is to be asked to make a key decision on 30 Sep 2015 in respect of the following:

**TITLE:** Extension of Customer Contact Strategy to April 2015

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To approve the extension of the current Customer Contact Strategy to April 2015, and to agree the approach for the development of a new Customer Contact Strategy.

**ISSUE REFERENCE:** I055653

**FIRST PUBLISHED:** 13 August 2015

The Executive Member for Culture, Corporate Services and Public Protection will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Bobby Mulheir, Chief Officer: Customer Services Customer Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352096 [bobby.mulheir@bracknell-forest.gov.uk](mailto:bobby.mulheir@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Culture, Corporate Services and Public Protection in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Culture, Corporate Services and Public Protection is to be asked to make a key decision on 30 Sep 2015 in respect of the following:

**TITLE:** High Street Multi-storey Car Park 4 Electrical Works Procurement Plan

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To seek Member approval to strip out and install new LED light fittings, emergency lighting, fire alarms systems and re-wire the entire car park.

**ISSUE REFERENCE:** I055850

**FIRST PUBLISHED:** 19 August 2015

The Executive Member for Culture, Corporate Services and Public Protection will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Kamay Toor, Capital Projects Manager Corporate Services - Property, The Commercial Centre, Old Bracknell Lane West, Bracknell Tel: 01344 355183 kamay.toor@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Culture, Corporate Services and Public Protection in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Transformation & Finance is to be asked to make a key decision on 1 Oct 2015 in respect of the following:

**TITLE:** Comensura Contract Retender Procurement

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To approve the Procurement Plan for the provision of temporary Agency Workers to the Council.

**ISSUE REFERENCE:** I056132

**FIRST PUBLISHED:** 2 September 2015

The Executive Member for Transformation & Finance will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Mira Haynes, Chief Officer: Older People & Long Term Conditions Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 351599 mira.haynes@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Transformation & Finance in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Children, Young People & Learning is to be asked to make a key decision on 9 Oct 2015 in respect of the following:

**TITLE:** Amendment to the Post 16 Transport Policy 2015/16 and to approve SEN Transport Policy 2016/17

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

To agree an amendment to the Post 16 Transport Policy and to agree the SEN Transport Policy for 2016/17

**ISSUE REFERENCE:** I054937

**FIRST PUBLISHED:** 25 June 2015

The Executive Member for Children, Young People & Learning will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Amanda Wilton, Head of Targeted Service Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 354198 [amanda.wilton@bracknell-forest.gov.uk](mailto:amanda.wilton@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Children, Young People & Learning in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Council Strategy and Community Cohesion is to be asked to make a key decision on 13 Oct 2015 in respect of the following:

**TITLE:** Bracknell Forest Partnership Community Engagement Strategy: report against actions 2014/15

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To report on the progress against actions in the Bracknell Forest Partnership Community Engagement Strategy 2013/16 during its second year of implementation, and to celebrate community engagement achievements during 2014/15.

**ISSUE REFERENCE:** I054106

**FIRST PUBLISHED:** 21 May 2015

The Executive Member for Council Strategy and Community Cohesion will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Abby Thomas, Head of Community Engagement and Equalities Community Engagement & Equalities, Corporate Services, Easthampstead House, Bracknell, RG12 1AQ Tel: 01344 353307 [abby.thomas@bracknell-forest.gov.uk](mailto:abby.thomas@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Council Strategy and Community Cohesion in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 20 Oct 2015 in respect of the following:

**TITLE:** Control of Horses Act 2015

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

A new discretionary power has become available in respect of the fly grazing of horses. This report outlines potential implications for the Council should it decide to use the power, and proposes the adoption of a Strategy.

**ISSUE REFERENCE:** I055667

**FIRST PUBLISHED:** 13 August 2015

The Executive will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Robert Sexton, Head of Regulatory Services Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1AQ  
Tel: 01344 352580 robert.sexton@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 20 Oct 2015 in respect of the following:

**TITLE:** Highways Infrastructure Asset Management Plan

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

This report proposes the adoption of a Highways Infrastructure Asset Management Plan

**ISSUE REFERENCE:** I055657

**FIRST PUBLISHED:** 13 August 2015

The Executive will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Anthony Radford-Foley, Head of Highways Asset Management Highways Asset Management, Environment, Culture & Communities, Time Square, Bracknell, RG12 1JD Tel: 01344 351904 [anthony.radford-foley@bracknell-forest.gov.uk](mailto:anthony.radford-foley@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 20 Oct 2015 in respect of the following:

**TITLE:** Implementing a Multi Agency Safeguarding Hub (MASH) in Bracknell Forest

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

To inform the Executive about the progress with the MASH project and to endorse the MASH implementation programme to be fully operational from May 2016.

**ISSUE REFERENCE:** I056174

**FIRST PUBLISHED:** 3 September 2015

The Executive will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Mairead Panetta, Head of Safeguarding Childrens Services - Prevention, Children, Young People & Learning, Time Square, Bracknell, RG12 1JD Tel: 01344 351523 [mairread.panetta@bracknell-forest.gov.uk](mailto:mairread.panetta@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 20 Oct 2015 in respect of the following:

**TITLE:** Local Economic Strategy Review

**SERVICE AREA:** Chief Executive's Office

**PURPOSE OF DECISION:**

To endorse the Local Economic Framework for the Borough.

**ISSUE REFERENCE:** I053133

**FIRST PUBLISHED:** 23 March 2015

The Executive will be considering a report prepared by the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Robert Jolley, Team Manager - Business & Enterprise Business & Enterprise, Chief Executive's Office, Easthampstead House, Bracknell, RG12 1AQ Tel: 01344 351444 robert.jolley@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 20 Oct 2015 in respect of the following:

**TITLE:** Local Enforcement Plan

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

To approve a Local Enforcement Plan setting out how the enforcement service will be delivered, including how different types of breaches will be prioritised.

**ISSUE REFERENCE:** I054454

**FIRST PUBLISHED:** 8 June 2015

The Executive will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Max Baker, Head of Planning Environment, Culture & Communities, Time Square, Bracknell, Berkshire, RG12 1JD Tel: 01344 351902 max.baker@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 20 Oct 2015 in respect of the following:

**TITLE:** Policy Programme

**SERVICE AREA:** Chief Executive's Office

**PURPOSE OF DECISION:**

The Executive are asked to agree the recommendation to Council (25 November 2015)

**ISSUE REFERENCE:** I055129

**FIRST PUBLISHED:** 8 July 2015

The Executive will be considering a report prepared by the Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Jean Thomson, PA to the Assistant Chief Executive Chief Executive's Office, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 355604 [jean.thomson@bracknell-forest.gov.uk](mailto:jean.thomson@bracknell-forest.gov.uk), Genny Webb, Head of Performance and Partnerships Chief Executive's Office, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352172 [genny.webb@bracknell-forest.gov.uk](mailto:genny.webb@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 20 Oct 2015 in respect of the following:

**TITLE:** Proposed Consultation on the Future Provision of Adult Care Services

**SERVICE AREA:** Adult Social Care, Health & Housing

**PURPOSE OF DECISION:**

There has been a change in the type of support that best meets people's needs resulting from the following successful initiatives:

- Personalisation, individualised support and choices
- People being supported to remain living in their home with more intensive support for complex needs
- Developments in Older People Accommodation e.g. Extra Care Housing
- Assistive technology
- Implementation of the Care Act

Therefore it is proposed that a consultation be carried out to inform the future provision of services.

**ISSUE REFERENCE:** I055450

**FIRST PUBLISHED:** 28 July 2015

The Executive will be considering a report prepared by the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Mira Haynes, Chief Officer: Older People & Long Term Conditions Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 351599 mira.haynes@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Bracknell Town Centre Regeneration Committee is to be asked to make a key decision on 2 Nov 2015 in respect of the following:

**TITLE:** Bracknell Town Centre Resgeneration Update Report

**SERVICE AREA:** Chief Executive's Office

**PURPOSE OF DECISION:**

To update the Committee on the regeneration of Bracknell town centre.

**ISSUE REFERENCE:** I054657

**FIRST PUBLISHED:** 12 June 2015

The Bracknell Town Centre Regeneration Committee will be considering a report prepared by the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Veryan Lyons, Regeneration Officer Chief Executive's Office, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 351614 [veryan.lyons@bracknell-forest.gov.uk](mailto:veryan.lyons@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Bracknell Town Centre Regeneration Committee in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 17 Nov 2015 in respect of the following:

**TITLE:** Review of Statement of Licensing Policy

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

The purpose of the report is to gain Council approval for the publication of a revised Statement of Licensing Policy by 7 January 2016. If a policy is not produced, agreed and published by that date, the Council will not be able to carry out its decision making functions under the Licensing Act 2003.

The Executive is invited to endorse the Policy prior to submission to Council.

**ISSUE REFERENCE:** I055760

**FIRST PUBLISHED:** 17 August 2015

The Executive will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Robert Sexton, Head of Regulatory Services Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1AQ  
Tel: 01344 352580 robert.sexton@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 17 Nov 2015 in respect of the following:

**TITLE:** Smoking Cessation Procurement

**SERVICE AREA:** Adult Social Care, Health & Housing

**PURPOSE OF DECISION:**

To seek a decision for approval of the chosen provider after the procurement has been completed. The Smoking Cessation contract went to competitive tender in August 2015 with a 'chosen' provider to be identified by 9th October 2015.

**ISSUE REFERENCE:** I055948

**FIRST PUBLISHED:** 24 August 2015

The Executive will be considering a report prepared by the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Dr Lisa McNally, Consultant in Public Health Public Health, Adult Social Care, Health & Housing, 4th Floor North, Time Square, Market Street, RG12 1JD Tel: 01344 355214 [lisa.mcnally@bracknell-forest.gov.uk](mailto:lisa.mcnally@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**NOTICE OF KEY DECISION**

Notice is hereby given that the Director of Adult Social Care, Health & Housing is to be asked to make a key decision on 14 Dec 2015 in respect of the following:

**TITLE:** Carers Services

**SERVICE AREA:** Adult Social Care, Health & Housing

**PURPOSE OF DECISION:**

To approve the recommendation to award a contract for the Carers Service following a competitive tender.

**ISSUE REFERENCE:** I055758

**FIRST PUBLISHED:** 17 August 2015

The Director of Adult Social Care, Health & Housing will be considering a report prepared by the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Mira Haynes, Chief Officer: Older People & Long Term Conditions Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 351599 [mira.haynes@bracknell-forest.gov.uk](mailto:mira.haynes@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Director of Adult Social Care, Health & Housing in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 15 Dec 2015 in respect of the following:

**TITLE:** Award of Main Contract for Coral Reef Refurbishment

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

This contract will involve the replacement of the main roof and flume tower. Additionally refurbishment of ancillary roofs, toilets and other internal areas. The previously awarded aquatic contract for the design, provision and installation of flumes will be novated into this contract when awarded.

**ISSUE REFERENCE:** I055878

**FIRST PUBLISHED:** 20 August 2015

The Executive will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Vincent Paliczka, Director of Environment, Culture & Communities Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 351750 [vincent.paliczka@bracknell-forest.gov.uk](mailto:vincent.paliczka@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 15 Dec 2015 in respect of the following:

**TITLE:** Capital Budget 2016/17

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To approve the Council's budget proposals for consultation.

**ISSUE REFERENCE:** I052737

**FIRST PUBLISHED:** 4 March 2015

The Executive will be considering a report prepared by the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Calvin Orr, Chief Technical Accountant Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352125 [calvin.orr@bracknell-forest.gov.uk](mailto:calvin.orr@bracknell-forest.gov.uk), Alan Nash, Borough Treasurer Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352179 [alan.nash@bracknell-forest.gov.uk](mailto:alan.nash@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 15 Dec 2015 in respect of the following:

**TITLE:** Council Tax Reduction Scheme

**SERVICE AREA:** Adult Social Care, Health & Housing

**PURPOSE OF DECISION:**

To consider proposals to change the existing Council Tax Reduction Scheme for 2016/17.

**ISSUE REFERENCE:** I056052

**FIRST PUBLISHED:** 28 August 2015

The Executive will be considering a report prepared by the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Simon Hendey, Chief Officer: Housing Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 351688 [simon.hendey@bracknell-forest.gov.uk](mailto:simon.hendey@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 15 Dec 2015 in respect of the following:

**TITLE:** Draft Homeless Strategy

**SERVICE AREA:** Adult Social Care, Health & Housing

**PURPOSE OF DECISION:**

To consider a draft of the Homeless Strategy 2015/2020.

**ISSUE REFERENCE:** I056053

**FIRST PUBLISHED:** 27 August 2015

The Executive will be considering a report prepared by the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Simon Hendey, Chief Officer: Housing Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 351688 [simon.hendey@bracknell-forest.gov.uk](mailto:simon.hendey@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 15 Dec 2015 in respect of the following:

**TITLE:** Drug & Alcohol Recovery Services

**SERVICE AREA:** Adult Social Care, Health & Housing

**PURPOSE OF DECISION:**

Following a formal tender exercise to agree to the awarding of a contract to a Prime Provider for the Drug & Alcohol Recovery Services.

**ISSUE REFERENCE:** I055429

**FIRST PUBLISHED:** 22 July 2015

The Executive will be considering a report prepared by the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Mira Haynes, Chief Officer: Older People & Long Term Conditions Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 351599 mira.haynes@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 15 Dec 2015 in respect of the following:

**TITLE:** Revenue Budget 2016/17

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To approve the Council's budget proposals for consultation.

**ISSUE REFERENCE:** I052627

**FIRST PUBLISHED:** 27 February 2015

The Executive will be considering a report prepared by the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Arthur Parker, Chief Accountant Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352158 [arthur.parker@bracknell-forest.gov.uk](mailto:arthur.parker@bracknell-forest.gov.uk), Alan Nash, Borough Treasurer Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352179 [alan.nash@bracknell-forest.gov.uk](mailto:alan.nash@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 15 Dec 2015 in respect of the following:

**TITLE:** Review of Statement of Gambling Principles

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

The purpose of the report is to gain Council approval for the publication of a revised Statement of Gambling Policy by 30 January 2016. If a policy is not produced, agreed and published by that date, the Council will not be able to carry out its decision making functions under the Licensing Act 2003.

The Executive is invited to endorse the Policy prior to submission to Council.

**ISSUE REFERENCE:** I055761

**FIRST PUBLISHED:** 17 August 2015

The Executive will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Robert Sexton, Head of Regulatory Services Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1AQ  
Tel: 01344 352580 robert.sexton@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 15 Dec 2015 in respect of the following:

**TITLE:** School Places Plan 2015-2020

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

To approve the annual update of the School Places Plan that describes latest pupil data, forecasts of pupil numbers for the next five years and a commentary on the need to add school capacity.

**ISSUE REFERENCE:** I051899

**FIRST PUBLISHED:** 23 January 2015

The Executive will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Graham Symonds, Policy and Commissioning Manager Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 354067 [graham.symonds@bracknell-forest.gov.uk](mailto:graham.symonds@bracknell-forest.gov.uk).

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Not applicable

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Bracknell Town Centre Regeneration Committee is to be asked to make a key decision on 4 Jan 2016 in respect of the following:

**TITLE:** Bracknell Town Centre Regeneration Committee

**SERVICE AREA:** Chief Executive's Office

**PURPOSE OF DECISION:**

To obtain endorsement and approval to the continuing approach to the Town Centre Regeneration

**ISSUE REFERENCE:** I055270

**FIRST PUBLISHED:** 17 July 2015

The Bracknell Town Centre Regeneration Committee will be considering a report prepared by the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Veryan Lyons, Regeneration Officer Chief Executive's Office, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 351614 [veryan.lyons@bracknell-forest.gov.uk](mailto:veryan.lyons@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Bracknell Town Centre Regeneration Committee in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 26 Jan 2016 in respect of the following:

**TITLE:** Bracknell Forest Sensory Needs Strategy

**SERVICE AREA:** Adult Social Care, Health & Housing

**PURPOSE OF DECISION:**

The Bracknell Forest Sensory Needs Strategy sets out the needs of people with sensory needs living in Bracknell Forest and identifies priorities for support. This Strategy covers 2015 – 2020.

**ISSUE REFERENCE:** I054237

**FIRST PUBLISHED:** 27 May 2015

The Executive will be considering a report prepared by the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Mira Haynes, Chief Officer: Older People & Long Term Conditions Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 351599 mira.haynes@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 9 Feb 2016 in respect of the following:

**TITLE:** Capital Budget 2016/17

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To recommend to Council the annual budget.

**ISSUE REFERENCE:** I052738

**FIRST PUBLISHED:** 6 March 2015

The Executive will be considering a report prepared by the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Calvin Orr, Chief Technical Accountant Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352125 [calvin.orr@bracknell-forest.gov.uk](mailto:calvin.orr@bracknell-forest.gov.uk), Alan Nash, Borough Treasurer Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352179 [alan.nash@bracknell-forest.gov.uk](mailto:alan.nash@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 9 Feb 2016 in respect of the following:

**TITLE:** Revenue Budget 2016/17

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To recommend to Council the annual budget.

**ISSUE REFERENCE:** I052628

**FIRST PUBLISHED:** 27 February 2015

The Executive will be considering a report prepared by the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Arthur Parker, Chief Accountant Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352158 [arthur.parker@bracknell-forest.gov.uk](mailto:arthur.parker@bracknell-forest.gov.uk), Alan Nash, Borough Treasurer Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352179 [alan.nash@bracknell-forest.gov.uk](mailto:alan.nash@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a key decision on 8 Mar 2016 in respect of the following:

**TITLE:** Binfield Learning Village: Appointment of School Sponsor

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

To agree the school sponsor to recommend to the Department for Education for the proposed all-through Binfield Learning Village.

**ISSUE REFERENCE:** I056119

**FIRST PUBLISHED:** 1 September 2015

The Executive will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Graham Symonds, Policy and Commissioning Manager Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 354067 [graham.symonds@bracknell-forest.gov.uk](mailto:graham.symonds@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Children, Young People & Learning is to be asked to make a key decision on 10 Mar 2016 in respect of the following:

**TITLE:** Amen Corner North: Appointment of School Sponsor

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

To agree the school sponsor to recommend to the DfE for the proposed Amen Corner North primary school.

**ISSUE REFERENCE:** I056042

**FIRST PUBLISHED:** 27 August 2015

The Executive Member for Children, Young People & Learning will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Graham Symonds, Policy and Commissioning Manager Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 354067 [graham.symonds@bracknell-forest.gov.uk](mailto:graham.symonds@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Children, Young People & Learning in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Transformation & Finance is to be asked to make a key decision on 31 Mar 2016 in respect of the following:

**TITLE:** Financial Reporting Process (Budget Book 2016/17)

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To approve the Council's "Cash" Budget Book for 2016/17

**ISSUE REFERENCE:** I052927

**FIRST PUBLISHED:** 16 March 2015

The Executive Member for Transformation & Finance will be considering a report prepared by the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Arthur Parker, Chief Accountant Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352158 [arthur.parker@bracknell-forest.gov.uk](mailto:arthur.parker@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Transformation & Finance in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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